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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Marketing Administration
Washington, D. C.

December 1, 1942

ADMINISTRATOR'S MEMORANDUM NO. 35

Standardization and Inspection Policy

With the decentralization of purchases among the commodity branches it will be possible to integrate this function with the inspection work more closely than hitherto. Clearance of purchase abstracts through Mr. Newell's office will no longer be necessary.

To facilitate prompt handling between the Branches there is attached a list showing the commodities which are inspected by the different Branches and the persons to be contacted on inspection matters. While the primary responsibility for the inspection of the various commodities is assigned in accordance with the attached list, there will continue, as in the past, to be entire freedom for action between the Branches in arranging for inspection in specific cases. For example, inspecting and testing certain oils, such as citrus oils, is done in the Fruit and Vegetable Branch, but for some transactions it may be that the Grain, Feed and Seed Branch, which tests most of the oils purchased, could handle a specific inspection job much more promptly and with less expense, in which case the facilities of the Grain, Feed and Seed Branch should be used. In other instances, one Branch might not have personnel conveniently located to take samples. In such cases, the Branch should ascertain whether any other AMA personnel could be used before incurring travel expense. Such cases may be handled direct between Branches, or if there is uncertainty, the question should be taken up with Mr. Kitchen.

There are some instances where purchase is the responsibility of one Branch, while standardization and inspection work is the responsibility of another. For example, the Special Commodities Branch purchases many different articles, but has no inspection facilities and should not develop such facilities unless it is not possible for the inspection work to be done in any other Branch and then only with the approval of Mr. Kitchen. Another case in point is hops, where the Fruit and Vegetable Branch has the responsibility for the purchase program, while the Grain, Feed and Seed Branch has developed the standards and is handling the commercial inspection. Those responsible in each Branch should work together closely in drafting purchase specifications and carrying through on inspection.

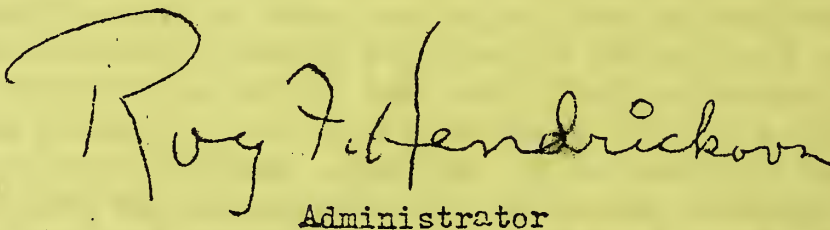
The smooth operation of our purchase work is to a very considerable extent dependent upon the prompt handling of inspection. We are not so much concerned with who does the actual inspection job as we are with getting the job done properly and promptly.

The demand for inspection during the coming year probably will be greater than can be met with present forces, and possibly greater than can be met with any forces now in sight. This is due to increased purchases, and the operation of OPA price orders requiring products to be marked according to official grades. Consequently, the Branches should intensify inspection training programs. Particular attention should be given to the employment of women as inspectors and samplers. This is especially urgent, in view of the tightening policy on deferments from military service.

The outlook is for greater use of U. S. grades for most agricultural products. It is the responsibility of AMA to develop quality standards. Fortunately, we are generally in good position in that respect, but extension of the use of uniform grades and grade designations by OPA price control orders makes it necessary to simplify the grades as much as possible. Branches should review existing grades and recommend simplified standards, wherever possible, including grade designations applicable to consumer use. Our general policy should be to move as rapidly as possible toward the adoption of alphabetical designations, such as A,B,C or numerical designations such as 1,2,3.

The War situation presents an opportunity to accomplish simplification in the grades and in the terms used for their designation. This is desirable not only from the standpoint of the consumer's use of grades but in wholesale transactions as well. It is, of course, recognized that in some commodities, there is a necessity for a different tolerance in a wholesale transaction as contrasted to a consumer package. This need not deter us, however, in a general program for the reduction in the number of grades or in the adoption of uniform grade designations.

To facilitate the development of a uniform policy on standardization and grading problems, I am asking Mr. Kitchen to assume responsibility for the coordination of this work.

A large, stylized handwritten signature in dark ink, reading "Roy F. Hendrickson". The signature is fluid and cursive, with the first letter 'R' being particularly large and prominent.

Administrator

PRODUCTS INSPECTED BY
GRAIN, FEED AND SEED BRANCH

R. H. Black—Branch 2212

GRAIN AND CEREAL PRODUCTS

Cereals

Army Biscuits
Buckwheat Cereal
Cereal Breakfast Foods
Corn Grits
Corn Meal
Farina
Macaroni
Malt
Oat Cereal
Oats Rolled
Roasted Barley Cereal
Semolina
Wheat Bran

Feed and Grain Products

Alfalfa Leaf Meal
Alfalfa Meal
Barley
Bran
Corn
Cornstarch
Corn Sugar Anhydride
Cottonseed Meal
Cottonseed Pellets
Cracked Wheat
Dextrose
Fish Meal
Graham Flour
Grain Sorghums
Granite Grits
Linseed Oil Cake
Liver and Glandular Meal
Meat and Bone Meal
Middlings
Mixed Dairy and Poultry Feed
Mustard Seed
Oats
Oil Cake Meal
Oyster Shell Flour
Oyster Shell Grits
Pearl Barley
Pop Corn
Rice
Rolled Barley
Rye Flour

Feed and Grain Products (Continued)

Shorts
Wheat
Wheat Flour
Wheat Mill Run Feed

SEEDS

Chicory
Clover and Grass
Peanuts
Vegetable

SOY AND SOY PRODUCTS

Soy Beans
Soy Flour
Soy Grits
Soy Sauce
Soybean Pellets

OILS AND FATS

Caraway Oil
Castor Oil
Coconut Oil
Cottonseed Oil
Feeding Oil
Linseed Oil
Peanut Oil
Salad Oils
Shortening (Hydrogenated)
Soybean Oil
Sunflower Seed Oil
Wormseed Oil

DRY VEGETABLES

Beans, Dry Edible
Peas
Split Peas

VITAMINS AND RELATED COMMODITIES

Acid (ascorbic)
Carotene
Cyanacitamid
Fish Liver Oils
Gulosonic Acid
Riboflavin
Sorbos
Vitamin B₁ - Thiamin Hydrochloride
Vitamin B₆

PRODUCTS INSPECTED BY GRAIN, FEED AND SEED BRANCH (Continued)

MISCELLANEOUS ITEMS

Acid (Acetic)
Candles
Chicory Root
Fatty Acids
Ground Kola Nuts
Hops
Laundry Starch
Phosphoric Acid
Soap (Laundry)
Soap (Toilet)
Yeast

PRODUCTS INSPECTED BY
LIVESTOCK BRANCH

Meats and Meat Products
W. O. Frazer--2210
Insecticides
E. L. Griffin--2417

MEATS OTHER THAN POULTRY

Army Rations
Barreled Family Beef
Barreled Salami
Beef Bungs
Beef Extract
Beef Suet
Canned Corned Beef
Canned Meat
Canned Pork and Soya Links
Canned Sliced Bacon
Corned Beef Hash
Cured Pork
Cured Pork Products
Dehydrated Beef
Dried Beef
Dried Beef Sliced
Fatbacks
Frozen Beef Carcass
Frozen Beef Kidneys
Frozen Boneless Beef
Frozen Lamb Carcass
Frozen Pork Kidneys
Frozen Pork Livers
Frozen Pork Loins
Frozen Pork Trimmings
Frozen Veal Carcass
Hog Casings
India Mess Beef
Smoked Pork

OILS AND FATS

Edible Tallow
Lard
Oleo Oil
Oleomargarine
Rendered Pork Fat

MISCELLANEOUS ITEMS

Calves Feed Jelly

INSECTICIDES

PRODUCTS INSPECTED BY
DAIRY AND POULTRY BRANCH

Dairy and Poultry products
inspection—Roy C. Potts—4413

Butter
Canned Poultry
Cheese (American)
Cheese (Processed)
Chicken Soup
Dressed Poultry
Eggs (Dried)
Eggs (Frozen)
Eggs (Shell)
Milk (Condensed)
Milk (Evaporated)
Milk Dry (Roller)
Milk Dry (Spray)
Milk Dry, Whole
Ovaltine

PRODUCTS INSPECTED BY
COTTON BRANCH

Cotton and Miscellaneous Products
C. L. Finch—2147
Linters and Cotton Seed
G. S. Meloy—2153
Naval Stores
V. E. Grotlisch—3571

COTTON AND COTTON PRODUCTS

Cotton
Cotton Linters:
Munitions
Plastics
Surgical Dressings
Cotton Seed

MISCELLANEOUS ITEMS

Matches
Toilet Tissue

NAVAL STORES

Dipentine
Kiln Pine Tar
Liquid Rosin
Pine Oil
Pine Pitch
Pine Tar Oil
Pinene

NAVAL STORES (continued)

Retort Pine Tar
Tarene
Tarol
Turpentine
Wood Rosin

PRODUCTS INSPECTED BY
FRUIT AND VEGETABLE BRANCH

Fresh Fruit and Vegetables
E. E. Conklin--5870
Processed Fruits and Vegetables
and other products
Paul M. Williams--4693
John E. Dodds--4694

ALL FRESH FRUITS AND VEGETABLES

CANNED FRUITS

DRIED FRUIT

FRUIT PULP

Orange Marmalade
Orange Marmalade Pulp
Other fruits preserved in any manner

FRUIT PRODUCTS

Enzymes
Fruit Extracts
Grapefruit Juice
Grapefruit Oil
Jams
Lemon Juice
Lemon Oil
Orange Juice Canned or Concentrated
Orange Oil
Pectin, Dry Apple & Citrus
Pectin, Liquid Apple & Citrus
Pomace, Dried Apple
Tangerine Oil
Citric Acid

CANNED VEGETABLES

Including canned dry beans
Soups canned or condensed-(except chicken
see Dairy and Poultry products)

DEHYDRATED VEGETABLES

Including dry concentrated soups and
soup mixtures

NUTS

Peanuts
shelled raw
butter
Pecans
Walnuts

SEEDS

Potato

FISH

Canned Flaked Fish
Dry Salt Fish
Herring
Mackerel
Pilchards
Salmon
Sardines

MISCELLANEOUS ITEMS

Allspice
Baking Powder
Baking Soda
Bayleaves
Chocolate
Chow Chow
Cinnamon
Cocoa
Coffee (Green)
Coffee (Roasted Ground)
Coriander
Custard Powder
Gelatin
Gelatin Dessert
Ginger
Mustard Flour
Mincemeat
Nutmeg
Nutmeg Oil
Pepper
Peppermint Oil
Poppy Seed
Salt (Rock or Table)
Sassafras Oil
Sauces (except Soy, see Grain,
Feed and Seed)
Sugar (except corn, see Grain
Feed and Seed)
Syrup (Cane and Corn)
Syrup (Fountain)
Tea
Vanilla Beans
Vinegar